



G L BAJAJ GROUP OF INSTITUTIONS, MATHURA

RULES OF IDENTITY CARD (ID CARD) FOR THE STUDENTS

The below mentioned rules of Identity Card(s) for the students, shall come into force w.e.f. 01.09.2017 till further orders and shall be effective to all the existing students.

1. G L Bajaj Group of Institutions, Mathura issues photo ID Card to each & every student, after granting him/her admission, which is valid during his/her period of study in the Institute.
2. The student ID Card is for identification purposes only. Each student is mandatorily responsible for the use of his/her student ID Card in the Institute premises, University Exam, in any other academic activity/event or participation in co-curriculum activities held inside/outside the campus.
3. The student ID Card is not transferable to any other person. Students must ensure that their ID Cards are kept secured and are not deliberately or inadvertently made available for use of any other person.
4. The student ID Card must be presented at the request of an authorised person of the Institute. Any student refusing to provide the same may invite disciplinary action against him/her.
5. Alteration, falsification or misuse of the student ID Card is a violation of Students' Code of Conduct and will be dealt accordingly including severe disciplinary action against him/her. Fraudulent use of the student ID Card may also result in criminal charges and/or civil proceedings as deemed fit.
6. A student who has lost his/her student ID Card, must report the same to the Registrar of the Institute as soon as possible to invalidate the issued card and apply for a replacement by completing the appropriate application form. Until the loss is reported and the old card invalidated, the student may be held responsible for any unauthorised use of that card.
7. Replacement of student ID Card due to loss, damage, theft or change in name will attract a charge as determined by the Institute.
8. Student ID Card is Institute's property. Students must have to return their ID Cards to the Institute for cancellation upon withdrawal / termination or successful completion of studies.
9. Upon completion or cessation of studies, the student must no longer use the student ID Card for proof of his/her student status for any purpose.

Date: 31.08.2017


Dr. S Ray Chaudhuri
Director