



## NOTICE

All Students

Date: 14.07.2017

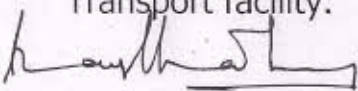
### **APPLICATION FOR TRANSPORT FACILITY FOR 2017-18**

The day scholars, who wish to avail transport facility of college in the current session (i.e. **2017-18**), are instructed to apply for the same, in a prescribed Application Form, available in the office as well as on college website.

Applicants are instructed to note the following –

- Deposit transport fee for full year in single installment at Accounts section.
- Bring a recently taken PP size photograph to affix on the application form.
- Fill the Application Form in neat & legible handwriting and submit back in the office **latest by 22.07.2017 (Saturday)**.
- If a student is not able to apply in person, he/she may send his/her duly filled Application Form through another person to get the transportation facility.
- Students, who have already deposited transport fee, also have to fill the said Application Form to avail the transportation facility.
- Transport Fee, once paid, shall not be refunded in any circumstances.
- Student has to carry Bus Pass / Transport Card mandatorily during his/her travel in the college bus and has to show as well, if asked by the authority.
- Student found indulging in any kind of indiscipline or unethical activity during journey, shall be debarred from transport facility.
- Students availing bus facility without paying Transport Fee or without appropriate permission will have to pay heavy fine.
- Transport facility will be allotted on **FIRST COME FIRST SERVE** basis subject to availability of seat. Fee deposition doesn't guarantee allotment of

Transport facility.

  
**Dr S Ray Chaudhuri**  
Director

Cc:

1. Registrar
2. Admin Officer
3. HoD & PCs
4. Accounts Section
5. All Notice Boards