

## NOTICE

Ref.: GLBGI/RO/2023/021

Date: 24/03/2023

### **All Students of B.Tech - II & IV Sem. & MBA-II Sem. (Even Sem. 2022-23)**

This is to inform that **Online Registrations for Even Sem. (2022-23)** will start from **01/04/2023** and will close on **10/04/2023** and the classes will commence as per following-

| S No | Particulars                                   | Commencement Date      |
|------|---|------------------------|
| 1    | Class Commencement of <i>B.Tech - II Sem.</i> | 10/04/2023<br>(Monday) |
| 2    | Class Commencement of <i>B.Tech - IV Sem.</i> |                        |
| 3    | Class Commencement of <i>MBA - II Sem.</i>    |                        |

All above-said students are directed to complete the **registration before commencement of classes mandatorily** and attend the classes as per time table to be displayed/shared by the respective HoD through email and/or i-SIM.

### **PROCEDURE OF REGISTRATION**

- Deposit balance fee, if any.
- Return book, if any, to the library.
- Complete Online Registration through [i-SIM](#) (URL available at college website).
- Read instructions carefully as mentioned in the Registration Tab and Fill the mandatory fields.
- Submit the Registration page.

### **IMPORTANT:**

- a) Students, who wish to apply for **Education Loan** (fresh/renewal), are asked to submit the signed prescribed Application Form (available at Institute Website under Download Tab) at **Counter-1** in Office immediately.
- b) By registration the student becomes a bonafide student of the Institute for that particular semester. Failing to register may render his/her name being struck-off from the Roll List.
- c) It is mandatory for the students to meet attendance criteria (minimum 75%) of the affiliating University to appear in Sessional and/or University Exam. If any student falls under short attendance due to non-registration and is detained from the Sessional and/or University Exam, he/she shall be solely responsible for it.

## MODE OF PAYMENT

Fee may be deposited –

- By **Online payment** through **i-SIM** using his/her login credentials.
- By **Demand Draft** in favour of ‘G L BAJAJ GROUP OF INSTITUTIONS’ payable at ‘Mathura’.
- By **IMPS/NEFT/RTGS** using following details –

|              |   |                      |
|--------------|---|----------------------|
| Bank Name    | : | Punjab National Bank |
| Bank A/c No. | : | 11602191017407       |
| IFSC Code    | : | PUNB0147710          |
| Branch       | : | Akbarpur, Mathura    |

After payment, the details of fee payment **mandatorily** need to be provided through <https://forms.gle/fB65mQ7Rofd2CdPq5> which shall be verified by the accounts section on next working day.

**Note:** **NO Cash payment** will be accepted by the Account Section. Also, **DO NOT** deposit **CASH** in Institute Bank Account.



**VIPIN DHIMAN**  
Registrar

Cc:

1. The Director: For information, please
2. Dean-SW
3. HoDs/DIs: To please inform your respective students.
4. Coordinator-IQAC
5. Exam Cell
6. Librarian: For necessary action.
7. Time Table Committee: For necessary action.
8. Hostel Wardens: For necessary arrangements.
9. Admin Officer: For necessary arrangements.
10. Transport Incharge: For necessary arrangements.
11. Accounts Section: For necessary action.
12. Web Master: To upload at college website.