



**NOTIFICATION**

Ref.: GLB/DO/2019/ 116

Date: 31.10.2019


A **Women Grievance Redressal Cell (WGRC)**, as mentioned below, has been re-constituted in accordance to the guidelines issued by AICTE/CoA/University to consider complaints related to any sexual discrimination/harassment of women in the Institute and to provide a mechanism to redress women's grievance:

S No	Name of Faculty	Member Designation
1	Ms. Gazal Singh, Asstt. Professor	Convener
2	Dr. Shilpi Saxena, Asstt. Professor	Member
3	Dr. Snehlatha Kashyap, Asstt. Professor	Member
4	Dr. Amit Parashar, Asso. Professor	Member
5	Dr. Bholey Singh, Professor	Member

**Duties and Responsibilities:**

- To examine grievances received from the women staff/ students regarding the sexual discrimination/harassment and investigate each complaint by collecting the required information/data from all concerned.
- To give their recommendation to the Director for further action.
- To counsel the women staff/students concerned/ to a possible solution for their grievances.
- The Cell will record such grievances received from the women staff/students, in a separate register maintained exclusively for this purpose.
- Action taken by the Cell to the women staff/students for grievance should also be recorded.
- The committee should suggest a suitable solution a problems faced by the women staff/students in regards to matters relating to sexual discrimination/harassment to the concerned authorities.

**Meeting Schedule:** General Meeting once in the three months or as per the need.

  
**Prof. (Dr.) L K Tyagi**  
Director

Copy to, for information and necessary action -

- Dean/HoDs
- Registrar
- All Members of the WGRC
- Dy. Registrar
- All Notice Boards
- Institute Website