

Dr. Rajeev Kumar  
CONTROLLER OF EXAMINATION



DR. A.P.J. ABDUL KALAM TECHNICAL UNIVERSITY  
Formerly Uttar Pradesh Technical University  
Sector - 11 Jankipuram Vistar, Lucknow, Uttar Pradesh

Ref. No.AKTU/COE Office/ 2018/ 1110

Date: 28-11-2018

To,

All Directors,  
Dr. A.P.J. Abdul Kalam Technical University,  
Lucknow.

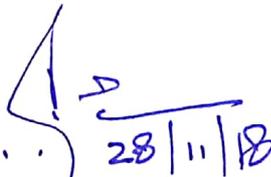
Sir,

This is to inform you that University has commenced the uploading of student related data to Digi Locker which is a part of National Academic Depository (NAD) a Govt. of India digital initiative for higher education. Pass out students of university can now access their academic awards (degrees, marksheets etc.) in digital form by opening their Digi Locker account. As a first initiative, university has uploaded the complete data of student ( All marksheets & degrees) who have successfully completed their degree program in academic session of 2017-18. Gradually, the previous year student academic data will also be uploaded on the Digi Locker.

You are kindly requested to inform the concerned students. Procedure of using Digi Locker account. is attached with the letter.

Your Faithfully,

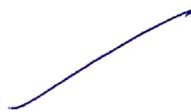
**Encloser: As above.**

  
28/11/18  
(Dr. Rajeev Kumar)

Controller of Examination

Copy to:

1. Staff officer, Hob'le V.C office, AKTU, Lucknow.

  
(Dr. Rajeev Kumar)

Controller of Examination

Student can access the documents issued by the university in the following manner:

1. For using the service, the student or the verifier must have a valid Digi Locker account. As required by the Digi Locker, the requester/verifier account must be associated with his/her Aadhar number. The procedure of opening a Digi Locker account is given in attached the Digi Locker manual (Attached).
2. To access his documents, the student will have to login to his Digi Locker account and then select the option “Pull the documents”.
3. A new window will open in which the student can select the organization e.g. Dr APJ Kalam Technical University, Lucknow then he can select the document type i.e. mark sheet or degree.
4. The student will then have to enter the necessary information’s like roll number, enrolment number and year for which the marks sheet is needed and for the degree, he will have to enter only his roll number and enrolment number.
5. The student can then see his document in pdf form which, he can download to his computer, save to Digi Locker repository or share if required.
6. If the student has saved the document to his Digi Locker repository then on subsequent logins he will not have to go through the entire process as described in steps 1 to 5. He can simply log in to his Digi Locker account, go to the “Saved document” tab and can directly click the relevant URL to fetch his documents.
7. The documents issued by the university will be digitally signed by the competent authority of the university and therefore, they shall be equivalent to the physical document.
8. If the student wishes to share the documents with his potential employer or any other external entity, he can click on “Uploaded” tab and then click on the share link given in front of document URL. He can enter the required email id in the pop-up and then click on “Send”. The receiver will then get a URL in his mail and can see the document by clicking on it.



Dr. A.P.J. Abdul Kalam Technical University

## Manual for Digi locker

**DigiLocker** is a "digital locker" service operated by the Government of India that enables Indian citizens to store certain official/Personnel documents on the cloud. The service is aimed towards reducing the need to carry physical documents, and is part of the government's Digital India initiative.

1 GB of storage space is offered to users to store identification card issued by government agencies, education certificates, PAN cards, driving license, vehicle ownership documents and some other documents.

### How user can get their Digital Marksheet and Degree from DigiLocker ?

**Step 1:** Go to digilocker website <https://digilocker.gov.in>



Then go to **Sign Up Tab** for registration.

## Step 2: Signup for digilocker account with your mobile number

The screenshot shows the DigiLocker website's mobile signup page. At the top, there is a header with the Government of India logo, the DigiLocker logo, and navigation links for 'Skip to main content', 'A- A+ | English', 'Sign In', 'Sign Up', and 'Partners'. The main content area is titled 'Signup for DigiLocker' and includes a 'Did you know?' section with a brief description of the platform and a list of features. A prominent white box on the right contains the 'Signup with your Mobile' form, which has a sub-header '(It takes just a minute)', a label 'Enter your mobile number', a text input field containing 'Your Mobile No', and a blue 'Continue' button. The footer contains various links, social media icons, and logos for NEGD and the Ministry of Electronics & Information Technology.

## Enter OTP send to your mobile no for validation

This screenshot shows the next step in the DigiLocker mobile signup process. The page layout is identical to the previous one, but the 'Signup with your Mobile' form now includes a second input field labeled 'Enter OTP received on your mobile' with the text 'Enter OTP (One Time Password)'. A link 'Not Received OTP? Resend OTP' is visible below the input field. A blue 'Verify' button is at the bottom of the form. The browser's address bar shows the URL 'https://digilocker.gov.in/public/register'. An 'Activate Windows' watermark is visible in the bottom right corner of the page.

And set Password for your account.

Secure | <https://digilocker.gov.in/public/register/createUser>

Government of India

Skip to main content | A- A+ | English

Your documents anytime, anywhere

Sign In Sign Up Partners

**Just one more step to complete the sign up...**

Create Username and Password for your DigiLocker account.

Get your username

Between 8-30 characters. Must contain at least one letter, one number and one special character. Special characters allowed are hash(#), exclamation(!), asterisk(\*), dollar(\$) and at the rate(@).

✓

✓

Signup

About | Statistics | FAQs | Resources | Credits | Blog | Circulars | Partners | Privacy Policy | Careers | Contact

Available on the Google play App Store

National eGovernance Division  
Ministry of Electronics & Information Technology (MeitY)  
Government of India

**Step 3: Link your Aadhaar No to the DigiLocker account.**

Secure | [https://digilocker.gov.in/public/register/post\\_signup](https://digilocker.gov.in/public/register/post_signup)

Government of India

Skip to main content | A- A+ | English

Your documents anytime, anywhere

Sign In Sign Up Partners

**Your DigiLocker account was created successfully!**

To Get The Best From DigiLocker, Enter Your Aadhaar Number

0309

I give my consent to DigiLocker to use my Aadhaar number & OTP to fetch my e-KYC details from UIDAI for availing services through it.

Enter OTP

Please enter One Time Password (OTP) sent on your mobile number (\*\*\*\*\*0561)

Not Received OTP? [Resend OTP.](#)

**VERIFY**

If you can't provide the OTP, click here to continue >>

Activate Windows

**Step 4: Go to “Pull Partner Docs” and follow the steps to fetch your digital documents.**

**Step 5: Save Permanent link of your Digital Marksheet and Degree in “Issued Documents”**