



# **G L Bajaj Group of Institutions**

(Approved by AICTE, CoA & Affiliated to Dr APJAKTU, Lucknow)

## **Constitution Of Internal Quality Assurance Cell (IQAC)**

20th August, 2020

Neelam

### 1. Introduction

G.L. Bajaj Group of Institutions is radiating the path of young generation of engineer, architects and managers since 2009. GLBM is a vibrant student-centered college that thrives on leadership, collaborative and winning spirit – in the avenues of Engineering & Technology, Architecture and Management. As a true care taker and mentor, the Institute has been ushering the path of young generation of engineers, managers and architects. Supported by excellent horde of qualified and experienced faculty and staff, G.L. Bajaj offers education with a purpose of creating outstanding techno-heads, skilled architects and well-tuned managers.

### 2. Vision

our vision is to become one of the leading centres of learning, research & development and entrepreneurship in the field of technology & management through quality education, industrial affiliation and sustainable professional ethics.

### 3. Mission

G.L. Bajaj Group of Institutions, an integrated campus is committed

- To promote excellence in the field of technical education.
- To nurture technocrats & managers competent enough to meet the global challenges.
- To develop dedicated & qualified faculty who are technology evangelists.
- To create an environment of honesty, trust, transparency and accountability amongst all stakeholders, i.e. alumni, parents, industry, angel investors, faculty, students, staff, vendors, society and the nation.

### 4. Quality Policy

To continuously thrive to provide a congenial and wholesome academic environment and a healthy culture for faculty, staff and students which would motivate teachers' full participation with passion and develop an intense desire in the students to acquire comprehensive education and hence become a useful and confident human resource for the industry and academia.

### 5. Core Values

Every individual of the institute is expected adhere to following value system-

**Respect** – We treat people the way we want to be treated

**Integrity** – Aligning thoughts, words and actions in one direction. We believe in doing things right when no one is watching

**Accountability** - We take full responsibility of our actions and are accountable for them

**Transparency** - We communicate openly amongst ourselves and all our stakeholders to avoid any misconception

**Excellence** - We endeavor to think out-of-the-box and deliver maximum value to all our stakeholders

6. **Internal Quality Assurance Cell (IQAC)**

GLBM is a premier institute of the country. To take GLBM to the next level, the management has decided to reinforce the Internal Quality Assurance Cell to engrain internal quality culture in teaching- learning, research, student's development and progression, innovations and all other academic and administrative operations. The primary objective of IQAC shall be quality sustenance, quality enhancement and quality initiatives so that it acts as a catalyst for continuous improvement in the overall performance of the institution. Following are the objectives, strategies and the functions of the IQAC.

a) **Objective**

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

b) **Strategies**

*IQAC shall evolve mechanisms and procedures for*

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- The relevance and quality of academic and research programmes;
- Equitable access to and affordability of academic programmes for various sections of society;
- Optimization and integration of modern methods of teaching and learning;
- The credibility of evaluation procedures;
- Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- Sharing of research findings and networking with other institutions in India and abroad.

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c) Tasks of IQAC

- Development and application of quality benchmarks / parameters for the various academic and administrative activities
- Dissemination of information on the various quality parameters of higher education
- Organization of workshops, seminars on quality related themes and promotion of quality circles
- Documentation of the various programmes / activities leading to quality improvement
- Preparation of the documents for NAAC accreditation.
- Newsletter of IQAC: Quality Initiatives and Endeavors
- Departmental interactions with IQAC and its impact.
- Annual Internal Quality Audit (Academic Audit).
- IQAC - Tapping Innovative ideas of Faculty
- Non-Teaching Staff Training - TQM Initiative
- Students as Important Stakeholders in Quality Initiatives

d) IQAC Meetings

The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

e) Mandatory NAAC Requirements monitoring and for further cycles & re-assessment

A functional Internal Quality Assurance Cell and timely submission of Annual Quality Assurance Reports are the Minimum Institutional Requirements to volunteer for second, third or subsequent cycle's accreditation. During the institutional visit the NAAC peer teams will interact with the IQACs to know the progress, functioning as well quality sustenance initiatives undertaken by them.

Accordingly following actions should be taken.

- Having a functional IQAC.
- The IQACs should create its exclusive window on its institutional website and regularly upload/ report on its activities
- The minutes of IQAC meeting and compliance to the decisions should be uploaded on the institutional website.

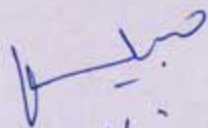
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### Constitution of IQAC


1. Chairperson : Prof (Dr) Neeta Awasthy, Director-GLBM
2. Convener : Dr Mandhir K Verma, HoD-BTech (First Year)


### Member

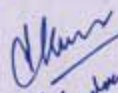
1. Ar Ashwani Shiromani-Dean-Deptt of Architecture
2. Dr Jagvir Singh, HoD-Deptt of ME
3. Mr Vimal Gupta, HoD-Deptt of CE
4. Mr Mandhir Verma, HoD-B Tech (First Year)
5. Dr Rama Kant, HoD-Deptt of CSE
6. Mr Nitin Kr Sahu, HoD-Deptt of ECE
7. Mr Jitendra Singh-Acting HoD-Deptt of Mgmt
8. Mr Vipin Dhiman, Registrar
9. Mr Sanjiv Singh, Training & Placement Officer

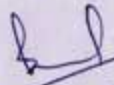
  
(Mandhir K Verma)

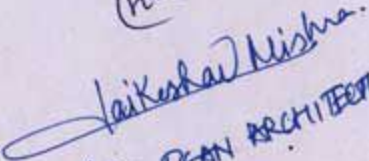
  
(Dr. Jagvir Singh, HoD ME)

  
(Ar Ashwani Shiromani)

  
(Dr Rama Kant, HoD, CSE)

  
(Nitin Kr Sahu, HoD, ECE)

  
Dr Vimal K. Gupta  
(HoD - CE)

  
(For DEAN ARCHITECTURE)

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