(Format of Application/Reqeust from Students)

To,
The Registrar
GL BAJAJ Group of Institutions,
Mathura

Date: __/__/____

Subject: _____

Dear Sir,

About the request (Write in neat and legible handwriting)
(If more space is needed, back side of the page may be used)

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Thank you,

(To substentiate the request)
Enclosures:
1. _____
2. _____
3. _____

(_____)
S/D/o _____
Course & Sem.: _____
Admission No.: _____
Email id: _____@glbajajgroup.org

_____For HoD only _____
(For Comments/Recommendation)