

**G. L. BAJAJ GROUP OF INSTITUTIONS, MATHURA**

**ODD SEMESTER, SESSION : 2017-18**

**ACADEMIC CALENDER B.Tech. / B Arch / MBA**

JULY							AUGUST						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
30	31					1	6	7	8	9	10	11	12
2	3	4	5	6	7	8	13	14	15	16	17	18	19
9	10	11	12	13	14	15	20	21	22	23	24	25	26
16	17	18	19	20	21	22	27	28	29	30	31		
23	24	25	26	27	28	29							

W:26 (T:13, Other: 13), H:5

W:24 (T:24), H:7

06 Jul : Commencement of B.Arch./MBA-Final Year Classes	07 Aug : Rakshabandhan
08 Jul : Reporting day of B.Tech-Final Year	14 Aug : Janamshtami
13 Jul : Registration of B.Tech/B.Arch.-II Year	15 Aug : Independence Day Celebration
14 Jul : Commencement of B.Tech/B.Arch.-II Year Classes	16 Aug : Orientation Day
14 Jul : Registration of B.Tech/B.Arch.-III Year	17 Aug : Class Commencement of B.Tech/B.Arch./MBA-I Year Classes
15 Jul : Commencement of B.Tech/B.Arch.-III Year Classes	
15 Jul : Registration of B.Arch.-IV Year	
17 Jul : Commencement of B.Arch.-IV Year Classes	

SEPTEMBER							OCTOBER						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

W:23 (T:17, E:6), H:7

W:21 (T:15, E:6), H:10

02 Sep : Bakr Id/Eid ul-Adha	01 Oct : Muharram
11 Sep to 16 Sep : Sessional Test-I (Syllabus-Unit 1&2)	02 Oct : Mahatma Gandhi Jayanti
29 Sep : Mahanavami	18 Oct to 21 Oct : Diwali / Mid-Semester Break
30 Sep : Vijay Dashami	23 Oct to 28 Oct : Sessional Test-II ((Syllabus-Unit 1,2,3&4)

NOVEMBER							DECEMBER						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4	31					1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30

W:25 (T:15, E:10), H:5

W:24 (E:20, Other:4), H:7

04 Nov : Guru Nanak Jayanti	02 Dec : Milad un-Nabi/Id-e-Milad
18 Nov : Last Day of Teaching	25 Dec. : Christmas Day
20 Nov to 30 Nov : PUT (Whole Syllabus)	

**Total : Working Days-143 (Teaching Days-84, Internal Exam Days-22, University Exam Days-20, Other Act. Days-17),  
Holidays/Off-41**

**Note : A separate activity calendar will be issued by all departmentns comprising their departmental technical, cultural, sports, co-curricular and extra-curricular activitis / events planned for Odd Semester 2017-18.**

**INFORMATION FOR THE FACULTY :**

1. Prepare date-wise lecture plan, submit to the respective HoD/PC latest by 15.07.2017 and attach a copy of the same to course file of the respective subject.
2. The attendance should be uploaded on the ERP on daily basis.
3. Answer Copies of Sessional Test /PUT should be evaluated and shown to the students within TWO days and ensure the uploading of marks on the ERP.
4. No class should be left unattended as per the time table but if inevitable then proper intimation in this regard to HoD/PC is must.
5. All are required to take proper prior permission from respective HoD/PC before availing any type of leave. Avoid pre-fix OR suffix type of leaves.
6. Invigilation duty has to be performed as per the schedule decided by Exam Cell. In case of any absence, a substitute must be provided by the concerned faculty.

**GUIDELINES TO THE STUDENTS :**

The following points must be noted by students for the upcoming session:

1. Students registering themselves after commencement of classes, shall be liable to deposit the fine.
2. All Sessional test will be of 3 hrs duration (ST-1 from Unit 1 & 2 and ST-2 from Unit 1 to 4 and PUT from the whole syllabus).
3. All students are required to maintain minimum 75% of attendance (in each theory and practical subjects) before appearing in Sessional Tests / PUT. List of students having shortage of attendance will be displayed on the departmental notice board before two days from commencement of each Sessional Exam/Tests.
4. Minimum 75% overall attendance is required to appear in the University End Semester examination as per university guidelines.
5. RAGGING is a punishable offence, all students are required to refrain from it. FIR shall be lodged against the culprit, as per order of Hon'ble Supreme Court.

(DIRECTOR)

