

## NOTICE

Ref.: GLBGI/RO/2023/060

Date: 02/11/2023

### All 2023 Passout Students

In reference to the notice of the University vide ref. no. AKTU/CoEO/2023/467 dtd. 01/11/2023, please be informed that as per the past practice, the **Degree Certificates** will be dispatched directly by the University to the students after the Convocation.

But it has been experienced that sometimes due to incorrect/incomplete address mentioned in University database, the Degree Certificate gets revert to the University which causes inconvenience to the student as well as the Institute.

And/or

Due to incorrect Student Hindi Name spelling, Degree Certificates are sent to the University for correction which makes double of work.

Hence, the University has given **provision to correct** the Address through students' AKTU ERP login under '*My Profile*' tab and Students Hindi Name in the Institute ERP Login.

Also, if any student's name and/or father's English Name spelling in the University database is incorrect (check at one-view result), he/she needs fill the googleform so that the same can be got corrected.

The compliance of the above needs to be done mandatorily **latest by 18/11/2023**.

After the last date, NO request in the matter will be entertained and student will have to get the same corrected on his/her own.



(REGISTRAR)

Link of Googleform: <https://forms.gle/JUgFKfSKK9N5ds5a9>



Copy to –

- The Director: For information
- **HoDs:** With request to share with your respective 2023 passout students.
- Coordinator-IQAC
- Exam Cell
- All faculty/staff members
- **Web Master:** To upload at our college website.