NOTICE

Ref.: GLB/RO/2023/059   Date: 27/10/2023

Applications for Branch Change in
B.Tech – 3rd Sem. (2023-24)
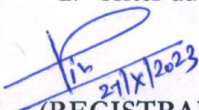
All Students of B.Tech – 3rd Sem

In reference to the University Circular vide ref. no. AKTU/CoEO/2023/Branch Change/451 dtd. 21/10/2023, this is to inform to the students of B.Tech – 3rd Sem that if any student wants to change his/her branch, he/she may apply for the same through prescribed form (as attached) alongwith required documents **latest by 03/11/2023 (Friday)** at Counter-1 in Office.

Prime Criteria as follows but not limited to -

- Student passed with minimum 6.5 YGPA or higher marks in the First Year without Carryover Paper and has passed all the subjects in single attempt, shall be eligible for branch change.
- Re-admitted/Ex./ Lateral Entry students shall not be eligible for branch change.
- If a student has applied for Re-evaluation/scrutiny of 1st and/or 2nd Sem. result and result has not been declared yet, then such student shall not be entitled for change of branch on the basis of subsequently revised result.
- Fee waiver category student shall be eligible for branch change only against the approved intake of a fee waiver in a particular branch.
- Students taken admission under Gen-EWS category shall be eligible for branch change only against the approved intake of Gen-EWS category in a particular branch.
- The branch change will be strictly on the basis of merit and availability of seat.

Note:
1. Students are advised to go through the University Rules/guidelines, available at university website under circular tab, before applying for branch change.
2. After due date, NO application in any circumstances, will be entertained.

(REGISTRAR)

Cc:
1. Director
2. **HoD/DIs (Engg.):** To please arrange to inform your respective students.
3. Coordinator-IQAC
4. All Student Notice Boards
5. **Web Master:** To upload at our college website.

GL BAJAJ GROUP OF INSTITUTIONS
MATHURA (UTTAR PRADESH)

APPLICATION FORM FOR CHANGE OF BRANCH IN B.TECH
(Session: 2023 - 2024)

Note: Students are advised to go through the rules/guidelines carefully regarding change of branch before filling the Application Form.

1. Admission No : _____

2. Name of Student : _____
   (In Block Letters)

3. University Roll No. : _____

4. Year of Admission : _____

5. Present Branch : _____

6. Mode of Admission : ☐ Management Quota ☐ University Counseling

7. Caste Category under which admission is granted :
   ☐ General ☐ General-EWS ☐ OBC ☐ SC ☐ ST

8. Fee Category : ☐ General ☐ TFW (Tuition Fee Waiver)

9. 1st and 2nd Semester Result Details :

S No	Semester	SGPA	YGPA (1st & 2nd Sem.)
1	Semester-I		
2	Semester-II		

10. Score of Entrance Examination : _____

11. Marks percentage of Class-XII : _____

12. Name of Branch to which transfer is being sought :

Preference	Branch
Preference – I	
Preference – II	

Date : ___/____/_____   (Signature of the Student)

Attachments to enclose:
   i. Photocopy of B.Tech-1st Year Result
   ii. Photocopy of Score Card of Entrance Examination
   iii. Photocopy of Class-XII marksheet

Declaration by the Student

I solemnly declare that the information given by me/my ward in the application form is/are complete and correct to the best of my knowledge. I further declare that I have filled this application with the consent of my parents and after gone through the rules/guidelines laid down by the University for change of branch. In the event of this being found otherwise, my candidature shall not be considered for change of branch.

Date : ___/____/_____   (Signature of the Student)

Declaration by the Parent

I certify that my (Son/Daughter) filled this Application with my consent and also certify that I have no objection in case the branch of my (Son/Daughter) will be changed.

Date : ___/____/_____   (Signature of the Parent)